

INSURANCE REQUIREMENTS - MANDATORY

As an Exhibitor participating in a show, you must have adequate Liability Insurance with a minimum \$2,000,000 limit to protect the exhibitors, the attending public, the show organizer and yourself.

Our insurance policy does not extend coverage to any exhibits and requires you to submit a Certificate of Insurance upon receipt of the Exhibitor's Manual. This certificate must be received by SME before April 26, 2024.

There are two ways to arrange the required insurance:

Option 1 – YOUR OWN INSURANCE COMPANY

Your current insurance company will prepare a standard Certificate of Insurance for you at no additional charge. It must contain the following information:

- **Listed as Additional Insured – Society of Manufacturing Engineers, 312 - 7100 Woodbine Ave, Markham, ON L3R 5J2**
- Coverage Period – June 12 - 22, 2024 (includes Move-in and Move-out).
- Event name – Montreal Manufacturing Technology Show 2024
- Comprehensive General Liability – minimum of \$2,000,000
- Bodily Injury and Property Damage Liability
- Subject to \$1,000 (maximum) Bodily Injury & Property Damage deductible – Inclusive each occurrence
- Products and Completed Operations Liability
- Blanket Contractual Liability
- Contingent Employers Liability
- Broad form Property Damage
- Cross Liability Clause
- Severability of Interest Clause

Option 2 – OFFICIAL SHOW INSURANCE CONTRACTOR

The Society of Manufacturing Engineers, show management of Montreal Manufacturing Technology Show 2024 has appointed **exhibitorinsurance.com** as the recommended insurance contractor for exhibitors. If you have any questions, please contact them by telephone at 905-695-2971 or by email at info@exhibitorinsurance.com.

You can access the exhibitorinsurance.com form [here](#) should you require insurance coverage for your participation in MMTS 2024. You can also order insurance online at www.exhibitorinsurance.com by clicking "Order Exhibitor Insurance" and searching for the event name: Montreal Manufacturing Technology Show / MMTS 2024 / STFM 2024.

Please **submit this form by April 26, 2024** by email to Ursula Tsoi: utsoi@sme.org