

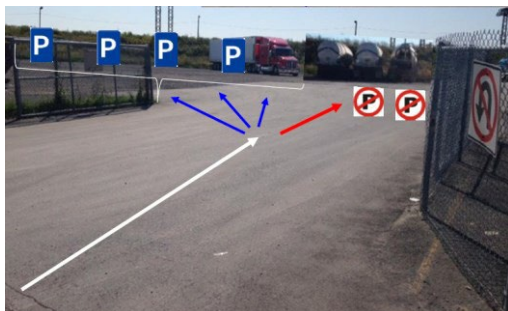
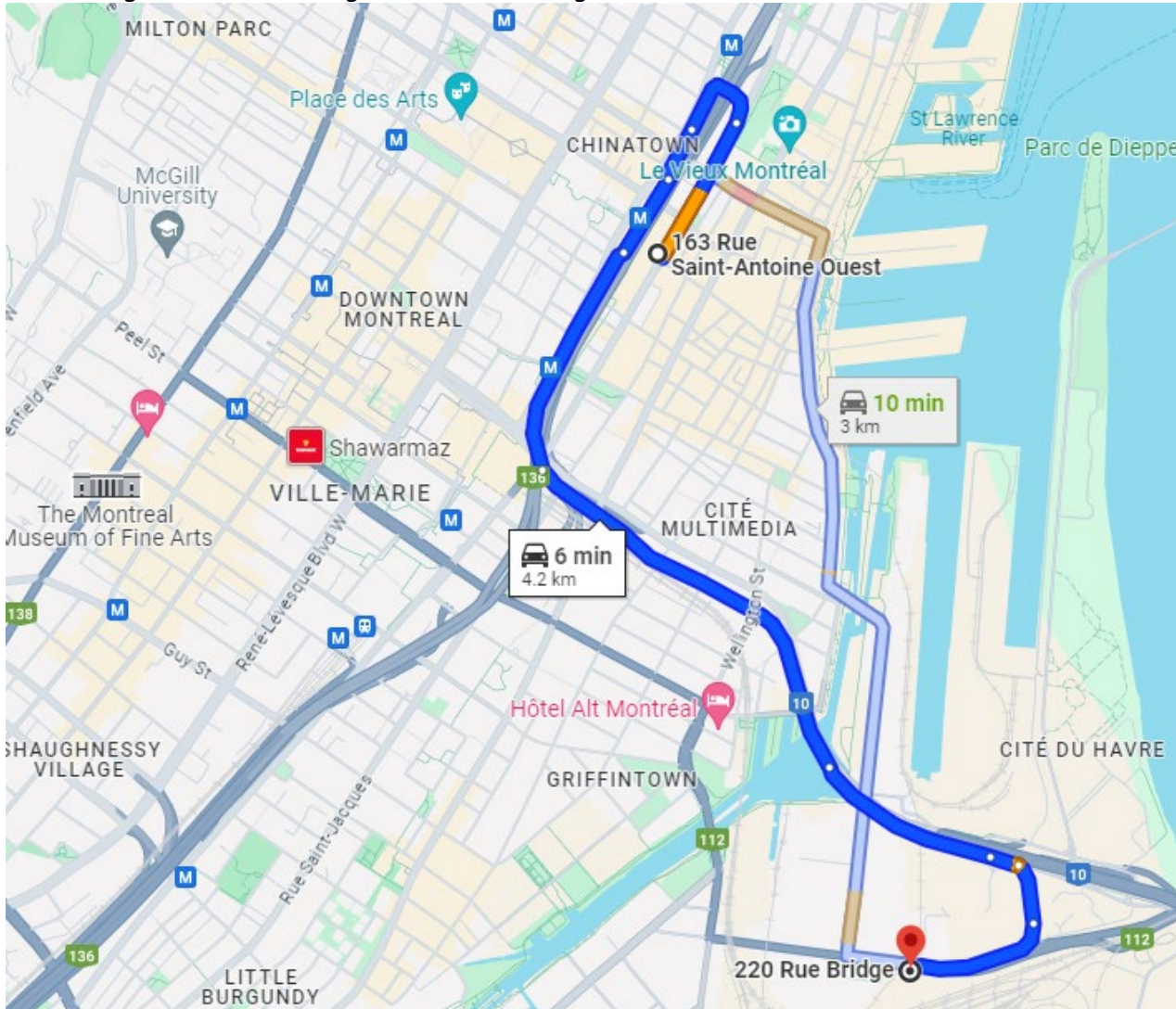
MARSHALLING & POV FOR MOVE-IN & MOVE OUT

MARSHALLING

The marshalling yard for MMTS 2024 is located at 220 Suite A, rue Bridge, Montreal, QC H3K 2C3. Deliveries must report there for staging/marshalling instructions. A marshalling official will be checking vehicles and will direct you to the proper loading door.

GETTING THERE FROM THE STREET

Marshalling Yard (220 rue Bridge) to Palais des congrès de Montréal (163 Saint-Antoine Street West)

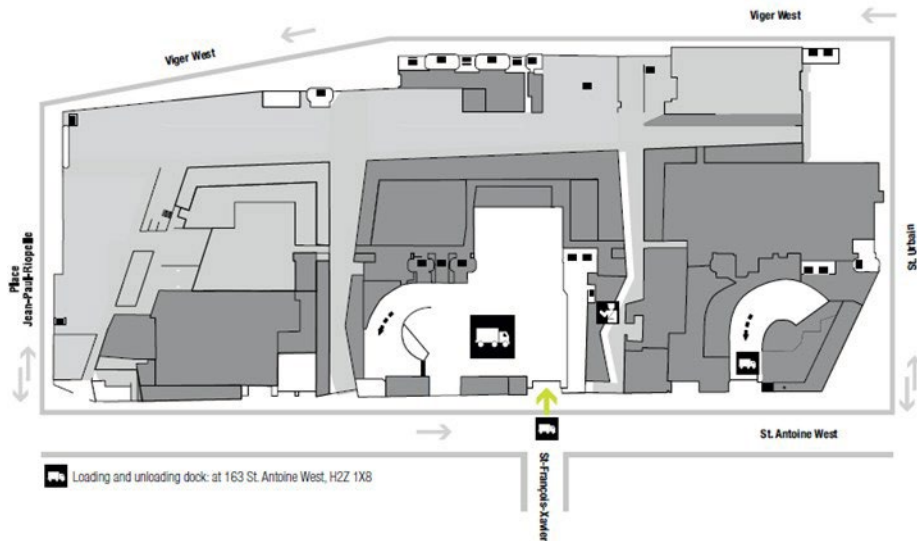


WHERE TO PARK IN THE MARSHALLING YARD

Please park on the LEFT SIDE of the marshalling yard parking as indicated in the photo.

ACCESSING THE PALAIS DES CONGRES DE MONTREAL LOADING DOCK

The Loading Dock MUST be accessed from Saint-Antoine Street as indicated on the map below



POVs (PERSONALLY OWNED VEHICLES)

POVs should arrive directly Palais des congrès de Montréal and should not use the marshalling yard.

They will be given access to the loading dock on a first come first serve basis during the allotted POV delivery time (Friday – Monday). **POVs will have 30 minutes to unload** after which time, the vehicle needs to be removed and parked.

Entry procedure during set-up

- Upon arrival, please obtain a mandatory pass from the attendant at the loading dock.
- A maximum of 15 minutes is permitted to unload your vehicle.
- Any vehicles left at the loading dock for more than 15 minutes are subject to towing or applicable parking fees.
- To assist in transporting materials, blue trolleys are readily available at the loading dock.

Exit procedure during dismantle

- Smaller vehicles have exclusive and priority access to the loading dock at the start of dismantle. Trucks with trailers, cube trucks and heavier vehicles will have access thereafter.
- The doors, between Level 2 (exhibit) and the loading dock will remain closed until all aisle carpeting is completely removed.
- Blue trolleys will be available from the loading dock once the doors are opened.
- Empty boxes will be brought to booths by Palais des congrès de Montréal personnel as promptly as possible, once the visitors have vacated the room and all aisle carpet is completely removed. Under no circumstances will exhibitors have direct access to storage facilities.
- A pass will be given to you by the attendant at the loading dock once all materials have been delivered to your booth. You must obtain this pass to have access to the loading dock with your vehicle.
- If your materials can be transported manually without the use of trolleys, it is possible to leave the premises via the exit doors or pedestrian access doors of the exhibit room.
- Blue trolleys or other heavy transport equipment are not permitted in the common or public areas of the Palais des congrès de Montréal, including the public elevators and escalators.

DANGER: please pay attention at all times to the working forklifts when moving around the loading dock area. Have a good and safe exhibition.